



April 2018

Through the Employment Program of BC we offer a wide range of employment services and supports at **no charge**.

All job seekers are welcome to use our self-serve area for their employment related needs. This includes photocopying, faxing, scanning, telephone, job board, computers and basic guidance or advice (e.g. proof reading and tips). All are free!

More focused and individualized supports are available to eligible job seekers. This could include one-to-one job coaching; work placements; wage subsidies; training; self-employment; customized employment or job development; specialized assessments and much, much more!

Let us know how we can help you reach your employment goal!

## Single Parent Employment Initiative

The Single Parent Employment Initiative is for all eligible single parents on income or disability assistance who want to upgrade their skills and work experience to find sustainable employment. This initiative provides single parents with increased access to free employment services that will help break down the barriers often faced when trying to find a full-time job. This initiative was launched on September 1, 2015

## Eligibility

The following must be verified prior to being approved for the support:

### Do you meet basic eligibility criteria for the Employment Program of BC?

- This means you are un/under employed and are legally eligible to work in BC (or meet an allowable exception).
- Unemployed means you are not working or a full time student (current or returning to studies).
- Underemployed means you are working less than 20 hours/week. If hours are irregular or recently change, we take an average.
- Legally eligible to work in BC means your Social Insurance Number starts with any # other than 9 and you are 16 years of age or older.

If you do not, do you have an allowable exception?

### Are you a single parent on income or disability assistance?

- Must have at least one dependent child
- This also includes supported children (i.e. foster child, Child in the Home of Relative (CIHR), Kith and Kin, or Out of Care)

Supports extend to the following income assistance designations: Employment Obligated, Non Employment Obligated, Persons with Disabilities, and Persons with Persistent Multiple Barrier

# Services and Supports

## Skills Training

Funding for tuition and living expenses is available to individuals looking to head back to school to upgrade their skills for in-demand occupations. Single parents will continue to receive income/disability assistance while participating in up to a 12 month training program.

## Wage Subsidy (Paid Work Experience Placements))

Single parents may access a Paid Work Experience Placement to improve their existing skills and gain new ones through paid on-the-job practical training. Employers are provided with a financial incentive to hire and provide training and work experience to eligible participants.

## Dependent Care Support and Health Supplements

Single parents may receive a maximum of \$35/day/dependent during their training or paid work placement. Once employed, they may also receive \$35/day/dependent and health coverage including transitional health services for the first 12 months of their job.

## Other services and supports that may be accessed include:

- Employment and life skills workshops
- Career and skills assessments and personalized employment planning and coaching
- Job search/Job start financial supports
- Job Development and Customized Employment
- Specialized assessments and program referrals
- Self-Employment



[www.ekemployment.org](http://www.ekemployment.org)

Toll free 1.588.651.3027

### CONTACT INFORMATION

#### Serving Cranbrook and Kimberley Areas:

39-13<sup>th</sup> Avenue South Cranbrook, BC

Phone: 250.489.5117

Email: [info@ekemployment.org](mailto:info@ekemployment.org)

#### Serving Golden Area:

205-421 9<sup>th</sup> Avenue North Golden, BC

Phone: 250.344.5413

Email: [gesinfo@ekemployment.org](mailto:gesinfo@ekemployment.org)

#### Serving Elk Valley and South Country Areas:

302c 2<sup>nd</sup> Avenue Fernie, BC

Phone: 250.423.4204

Email: [evinfo@ekemployment.org](mailto:evinfo@ekemployment.org)

#### Serving Columbia Valley Area:

2-1313 7<sup>th</sup> Avenue Invermere, BC

Phone: 250.341.6889

Email: [cvinfo@ekemployment.org](mailto:cvinfo@ekemployment.org)