



EK EMPLOYMENT

We work directly with people interested in getting into the trades and assist with the provision of financial supports to some Apprentices. We deliver services through four WorkBC Employment Services Centres (see below).

Apprentices

Phone: 250.489.5117

Email: apprentice@ekemployment.org

www.ekemployment.org

EK Employment Cranbrook

39-13th Avenue South Cranbrook, BC

Phone: 250.489.5117

Email: info@ekemployment.org

EK Employment Elk Valley

302c 2nd Avenue Fernie, BC

Phone: 250.423.4204

Email: evinfo@ekemployment.org

EK Employment Golden

205-421 9th Avenue North Golden, BC

Phone: 250.344.5413

Email: gesinfo@ekemployment.org

EK Employment Columbia Valley

2-1313 7th Avenue Invermere, BC

Phone: 250.341.6889

Email: cvinfo@ekemployment.org

Toll Free 1.855.651.3027

FOR MORE INFORMATION ON OUR
PROGRAMS AND SERVICES
VISIT US IN PERSON OR ONLINE AT:

WWW.EKEMPLOYMENT.ORG

OTHER WORKBC SERVICES INCLUDE:

WAGE SUBSIDY (PAID) WORK EXPERIENCE PLACEMENTS
UNPAID WORK EXPERIENCE PLACEMENTS
JOB SEARCH AND START FINANCIAL SUPPORTS
DISABILITY AND ACCOMMODATION SUPPORTS
JOB DEVELOPMENT AND CUSTOMIZED EMPLOYMENT
WORKSHOPS AND TRAINING
SELF-EMPLOYMENT
LOTS MORE!



APPRENTICES

Understanding
Financial Supports

EK Employment

Brought to you in partnership with:

CANADIAN MENTAL HEALTH ASSOCIATION FOR THE KOOTENAYS
COLUMBIA BASIN ALLIANCE FOR LITERACY
GOLDEN COMMUNITY RESOURCES SOCIETY
YMCA GREATER VANCOUVER
KTUNAXA NATION COUNCIL

Canada



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understanding apprentice financial supports

WHO CAN PARTICIPATE - HOW TO APPLY—WHAT IS INVOLVED

As an Apprentice, during your in-school technical training, you may be eligible for temporary financial support. This is time sensitive and requires you to apply before your course start date.

TYPES OF FINANCIAL SUPPORT

EMPLOYMENT INSURANCE (EI) BENEFITS

These are typical income replacement benefits that are provided through Service Canada * requires reference code available through Apprentice Supports Online application

EPBC APPRENTICE FINANCIAL SUPPORTS

Managed by the BC Ministry of Social Development and Poverty Reduction, these supports can help with expenses while you attend in-school training. They may cover: basic living expenses, such as food, shelter, and utilities; uncompensated dependent-care / childcare expenses; commuting costs; travel costs for relocation; uncompensated costs arising from a disability; or costs related to living away from home during training.

OTHER OPTIONS

The Industry Training Authority (ITA) also has information about other financial supports available to Apprentices; for example, incentive grants. Go to www.itabc.ca



WHO CAN PARTICIPATE

Apprentices pursuing in-school technical training can apply for financial supports. How you apply will depend on your current situation. Review the table below to determine your route and continue reading for further instructions.

how to apply for financial support

General Apprentice Types

Employer Sponsor & ITA Registered
No Employer Sponsor & ITA Registered
No Employer Sponsor & Not ITA Registered

Institutional Entry Apprentices

Cook Levels 1&2 – Employer Sponsor
Cook Levels 1&2 – No Employer Sponsor
Cook Level 3 – MUST have Employer Sponsor
Residential Construction Framing Technician
Hairstylist (Cosmetologist)
Aircraft Structural Technician

* Foundation trades training is not ITA approved Apprentice training and as such individuals accessing foundation training should contact EK Employment (WorkBC), to make an appointment and discuss your options.

Route

Apprentice Supports Online
Apprentice Supports Online
EK Employment / WorkBC

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APPRENTICE SUPPORTS ONLINE (ASO) ROUTE

Applicant must apply through the ASO before the end of your first day of training.

- (1) Go to the Apprenticeship Training Supports Section on the Workbc.ca site:
<http://www.workbc.ca/employment-services/apprenticeship-training-supports.aspx>
- (1) Click on the ASO link and select your training institute.
- (2) Select the WorkBC Services Centre in the location where you are taking your training.
- (3) Get a basic BCEID (or use your previous BCEID).
- (4) Return to Login and sign in with your BCEID.
- (5) Enter information for the Application questions.
- (6) Get your **EI Reference Code** by logging back in and choosing View Email Notification (may take 1 to 2 days).
- (7) Apply for EI the week before your training starts. Submit your Records of Employment and **EI Reference code**. Do not re-apply if you have an active EI claim. This is considered a "Continuing Claim" (see back page).



EK EMPLOYMENT / WORKBC ROUTE

Make an appointment with an EK Employment (WorkBC) Centre a minimum of 4 weeks prior to the start of your course (and prior to enrolling). EK Employment (WorkBC) will assist you in applying for EPBC Apprentice Financial Supports. You cannot apply for these supports after you begin your course. Next, determine if you are eligible for EI by contacting Service Canada. You must apply for EI before the end of the first week of training. EK Employment (WorkBC) will supply the necessary EI Reference Code.

FIND EK EMPLOYMENT OFFICES IN CRANBROOK, FERNIE, INVERMERE AND GOLDEN

We work daily to address local labour market needs. How can we help you?