



### YOUR LOCAL EMPLOYMENT SPECIALISTS

EK Employment is a network of WorkBC Employment Services Centres. We work daily with both job seekers and employers, and are excited to work with you to achieve your recruiting goals.

[www.ekemployment.org](http://www.ekemployment.org)

#### **EK Employment Cranbrook**

39-13<sup>th</sup> Avenue South Cranbrook, BC  
Phone: 250.489.5117  
Email: [info@ekemployment.org](mailto:info@ekemployment.org)

#### **EK Employment Elk Valley**

302c 2<sup>nd</sup> Avenue Fernie, BC  
Phone: 250.423.4204  
Email: [evinfo@ekemployment.org](mailto:evinfo@ekemployment.org)

#### **EK Employment Golden**

205-421 9<sup>th</sup> Avenue North Golden, BC  
Phone: 250.344.5413  
Email: [gesinfo@ekemployment.org](mailto:gesinfo@ekemployment.org)

#### **EK Employment Columbia Valley**

2-1313 7<sup>th</sup> Avenue Invermere, BC  
Phone: 250.341.6889  
Email: [cvinfo@ekemployment.org](mailto:cvinfo@ekemployment.org)

Toll Free 1.855.651.3027



### START POSTING JOB ADS

- #1: Go to [www.ekemployment.org](http://www.ekemployment.org) and click "Register" found in the top right hand corner.
- #2: Complete the required fields on your company profile and click "Submit".
- #3: Activate your account by following the instructions emailed after you submit your registration.
- #4: A second email will follow indicating your account is approved (generally within the same business day).
- #5: Post jobs 24/7. Click "Sign-In" found in the top right hand corner and then "Post Jobs".

### ACCOUNT MANAGEMENT

Contact your local EK Employment Centre to arrange for account management. Staff can post a job advertisement on your behalf.

**WorkBC** Employment Services Centre

## EMPLOYER SERVICES



## WWW.EKEMPLOYMENT.ORG

OUR GOAL IS TO MAKE MEANINGFUL CONNECTIONS BETWEEN JOB SEEKERS AND EMPLOYERS, AND TO FOSTER SUSTAINABLE, MUTUALLY BENEFICIAL EMPLOYMENT.

Brought to you in partnership with:

CANADIAN MENTAL HEALTH ASSOCIATION FOR THE KOOTENAYS  
COLUMBIA BASIN ALLIANCE FOR LITERACY  
GOLDEN COMMUNITY RESOURCES SOCIETY  
YMCA GREATER VANCOUVER  
KTUNAXA NATION COUNCIL



The Employment Program of British Columbia is funded by the Government of Canada and the Province of British Columbia.

Updated April 2018

# what does an employment centre offer employers?

## BUILDING RELATIONSHIPS - RECRUITMENT SUPPORT - INCENTIVE PROGRAMS

Our goal is to make meaningful connections between job seekers and employers. We do this by connecting you to the right people and programs to realize your business goals. All services are free!

### BUILDING RELATIONSHIPS

Finding qualified staff can be a significant challenge and EK Employment can work alongside you throughout this process. From recruitment and retention support, to workforce diversification, and employer programs there has never been a better time to stay connected with your local employment centre. We are proud to deliver the Employment Program of BC (EPBC) throughout the entire East Kootenays and are a local leader in workforce development and labour market information. Want to find out more? Contact us today and let us do our best to connect you with what you need!

## accessing the regional labour force

### REACH YOUR LOCAL AND REGIONAL LABOUR MARKET

EK Employment hosts a popular online job board and website where employers can post an unlimited number of job advertisements for free. They can manage their account 24/7 (or set up acct. management). With over 500 visits a day our website reaches local and regional labour markets. Connecting with job seekers in the Kootenay region couldn't be easier!

EK Employment's job board is a compliment to the provincial job bank (workbc.ca) and focuses specifically on our region. Advertising through EK Employment enables you to reach job seekers who are looking for work here. Our self-serve areas are hosted full-time by staff who help guide job seekers to employment opportunities. We are motivated to connect you with qualified candidates.

### JOB POSTINGS

ONLINE & PHYSICAL JOB BOARDS

### WAGE SUBSIDIES

IN HOUSE & EXTERNAL PROGRAMS

### UNPAID PLACEMENTS

SHORT-TERM VOLUNTEERS

### RESUME COLLECTION

TARGETED OR ANONYMOUS

### ROOM BOOKINGS & JOB FAIRS

EMPLOYMENT RELATED EVENTS

### JOB COACHING

OPTIONS AVAILABLE TO ELIGIBLE NEW HIRES

### JOB START SUPPORTS

AVAILABLE TO ELIGIBLE NEW HIRES

### FUNDING INFORMATION

CANADA JOB GRANT, COMMUNITY AND EMPLOYER PARTNERSHIPS, ETC.

### RECRUITMENT SUPPORT

DISCUSS THE LABOUR MARKET AND TRENDS



### WAGE SUBSIDY PROGRAMS

Sometimes the best hire may require additional training. In recognition of this a wage subsidy provides financial support to an employer as incentive to hire and provide work experience and skills enhancement to an eligible job seeker. Contact your local EK Employment Centre for information.



### WORKFORCE DIVERSIFICATION

Most employers are not properly equipped to attract, retain, and engage employees. Many are struggling with labour shortages. EK Employment can help through toolkits, advice, and by directly connecting you with untapped labour pools.



### EMPLOYMENT EVENTS

Arrange to use our location for interviews, job fairs, or any other employment related events at no charge. EK Employment Centres will do their best to accommodate your needs.



**FIND EK EMPLOYMENT OFFICES IN CRANBROOK, FERNIE, GOLDEN AND INVERMERE**

We are your one stop shop for all your employment related needs! How can we help you?