



OBJECTIVE

The objective of an Unpaid Work Experience Placement is for the participant to gain needed work experience, develop/improve employment readiness, and enhance skills for potential paid employment.

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FOR MORE INFORMATION ON OUR
PROGRAMS AND SERVICES
VISIT US IN PERSON OR ONLINE AT:

WWW.EKEMPLOYMENT.ORG

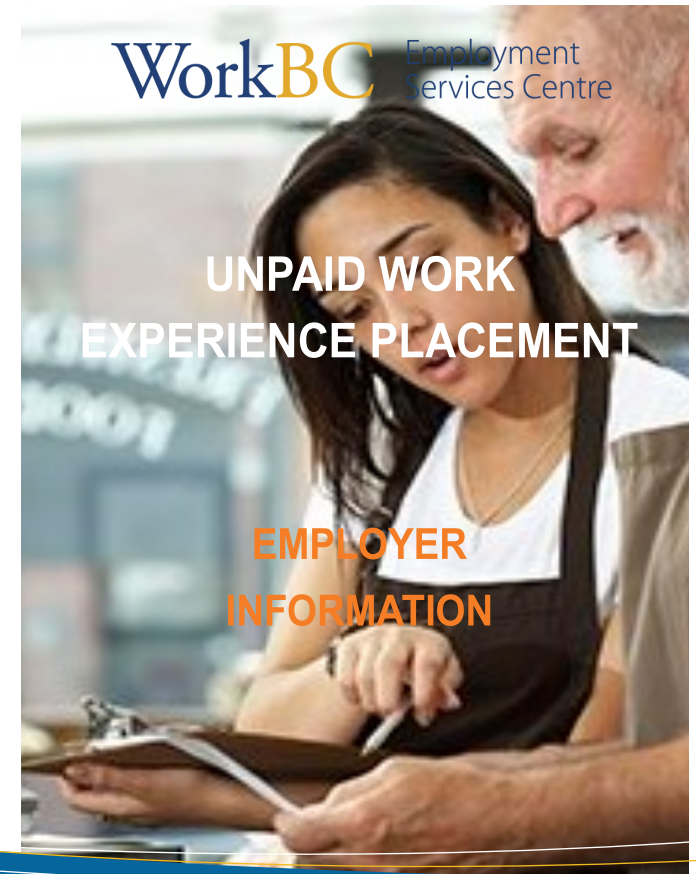
OTHER WORKBC EMPLOYMENT SERVICES INCLUDE:

- JOB SEARCH /START FINANCIALSUPPORTS
- WAGE SUBSIDY (PAID WORK EXPERIENCE PLACEMENT)
- DISABILITY ACCOMMODATION SUPPORTS
- JOB DEVELOPMENT AND CUSTOMIZED EMPLOYMENT
- WORKSHOPS AND TRAINING
- FREE ONLINE JOB POSTINGS
- SELF-EMPLOYMENT
- APPRENTICESHIPS
- LOTS MORE!

WorkBC Employment
Services Centre

**UNPAID WORK
EXPERIENCE PLACEMENT**

**EMPLOYER
INFORMATION**



EK Employment

Brought to you in partnership with:

CMHA KOOTENAYS
COLUMBIA BASIN ALLIANCE FOR LITERACY
GOLDEN COMMUNITY RESOURCES SOCIETY
YMCA GREATER VANCOUVER
KTUNAXA NATION COUNCIL

Canada



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understanding unpaid work experience placements

WHO CAN PARTICIPATE - WHAT IS INVOLVED - HOW DOES IT WORK

Unpaid Work Experience Placements provide a real situational work experience to enhance and contribute to skill building opportunities for participants during the work placement.

Participants come from a broad range of backgrounds and

EK Employment actively monitors to ensure success.

WHO CAN PARTICIPATE

Employers can be for-profit or not-for-profit organizations. Eligible employers must not consistently staff any one position with Placements and the Placement cannot displace any current employee. The position would normally be paid and the work being done should be considered part of the normal tasks of the operation.

WHAT'S INVOLVED

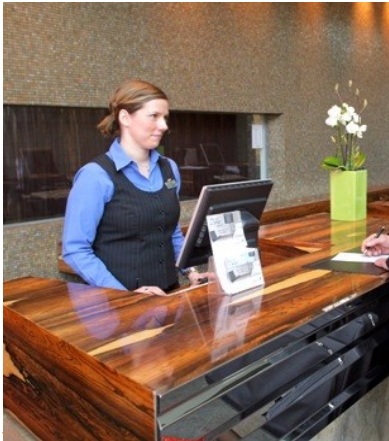
Unpaid Placements are short-term and generally full-time lasting no more than 8 weeks. Exceptions may apply and would depend on the needs of the Client. Work placements consist of a real work setting (including job description and duties) and provide skill building opportunities for Clients as well as an opportunity for them to explore career options. Employers are not required to retain the Client after the placement end date, but may choose to hire them after seeing their performance.

Employers who are eligible for and approved to participate in an Unpaid Placement through the EPBC will be contacted when a Client shows interest in the type of work offered by the employer. The employer will have the chance to meet the Client and when a good fit is found an agreement will be negotiated between the Employer and EK Employment to ensure all parties are clear on roles and responsibilities. EK Employment staff will monitor the placement to ensure success.

developing a skilled workforce

EK EMPLOYMENT

WE DELIVER THE EMPLOYMENT PROGRAM OF BC (EPBC) AND WORK DIRECTLY WITH EMPLOYERS IN A VARIETY OF CAPACITIES, INCLUDING UNPAID WORK EXPERIENCE PLACEMENTS AND TO CONNECT THEM WITH JOB SEEKERS.



FIND EK EMPLOYMENT OFFICES IN CRANBROOK, FERNIE, GOLDEN AND INVERMERE

We work daily to address local labour market needs. How can we help you?



STEP #1

Contact EK Employment to communicate your interest in the program.



STEP #2

EK Employment staff will contact you regarding an available Client interested in doing an unpaid work placement that matches your business/organization.



STEP #3

EK Employment Staff will meet with you and introduce the Client. If all parties feel it is a good fit, an agreement will be drawn up and presented to the employer and Client for signing.

STEP #4

To support success of the placement, your local EK Employment office will monitor progress. At least one on-site visit will occur during the placement. Other contact may occur by phone or email throughout the placement.

