



OBJECTIVE

The objective of an Un-Paid Work Experience placement is for the participant to gain needed work experience, develop/improve employment readiness skills and network for potential paid opportunities.

FOR MORE INFORMATION ON OUR PROGRAMS AND SERVICES VISIT US IN PERSON OR ONLINE UNDER LINKS AND RESOURCES TAB AT:

WWW.EKEMPLOYMENT.ORG

OTHER WORKBC SERVICES INCLUDE:

- JOB SEARCH AND START FINANCIAL SUPPORTS
- WAGE SUBSIDY (PAID WORK EXPERIENCE PLACEMENT)
- UN-PAID/PAID WORK EXPERIENCE PLACEMENT
- DISABILITY AND ACCOMMODATION SUPPORTS
- JOB DEVELOPMENT & CUSTOMIZED EMPLOYMENT
- WORKSHOPS AND TRAINING
- SELF-EMPLOYMENT
- APPRENTICESHIPS
- LOTS MORE!



VISIT US IN PERSON OR ONLINE

www.ekemployment.org

EK Employment Cranbrook

39-13th Avenue South Cranbrook, BC
Phone: 250.489.5117 Fax: 250.489.0663
Email: info@ekemployment.org

EK Employment Elk Valley

302c 2nd Avenue Fernie, BC
Phone: 250.423.4204 Fax: 250.423.6238
Email: info@evemployment.org

EK Employment Golden

205-421 9th Avenue North Golden, BC
Phone: 250.344.5413 Fax: 250.344.2515
Email: gesinfo@ekemployment.org

EK Employment Columbia Valley

2-1313 7th Avenue Invermere, BC
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YMCA GREATER VANCOUVER
KTUNAXA NATION COUNCIL



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Understanding Un-Paid Work Experience Placement

WHO CAN PARTICIPATE - WHAT IS INVOLVED - HOW DOES IT WORK

Un-Paid Work Experience Placement provides work experience and skills enhancement to an eligible job seeker who is a client of a WorkBC Employment Services Centre and has been identified as needing a work experience placement.

EK EMPLOYMENT

WE DELIVER THE EMPLOYMENT PROGRAM OF BC (EPBC) AND WORK DIRECTLY WITH JOB SEEKERS AND EMPLOYERS IN A VARIETY OF CAPACITIES, INCLUDING UN-PAID WORK EXPERIENCE PLACEMENTS.

AN ELIGIBLE PARTICIPATE

Is a BC Employment Assistance, Case Managed participants and is identified as having little or no work experience, have significant gaps in labour market participation, is a new entrant into the Canadian Labour Market, lack recent work experience, or have other significant barriers to employment. The Un-Paid Work Experience can be use to identify and assess a client's skills, abilities and challenges, and is only one part of a mutually agreed upon return to work Action Plan.

developing a skilled workforce

WHAT'S INVOLVED

Following approval, job seekers will receive support to assist them in identifying specific job opportunities that meets with their specific needs. Once an eligible employer is identified, WorkBC, Employment Service Centre, EK Employment, staff will negotiate an agreement that outlines the duties and duration of the placement. This must be in place prior to the official first day of the unpaid work experience. Staff will also monitor the placement to ensure success.

UN-PAID WORK EXPERINCE

Is designed to provide real work experience in a real work setting. The experience should not displace any other worker at the workplace. The placement is time sensitive with a defined start date and end date. Duration of the placement must not exceed 8 weeks, and is expected to be a minimum of 35 hrs. per week and no more then 40 hrs. per week. Some exceptions may apply.



STEP #1

Contact your local EK Employment office to set up your first appointment.



STEP #2

Confirm eligibility. Upon approval, begin your job search and receive training in how to self-market!



STEP #3

As soon as an eligible employer is identified and a position offered, a Work Place Agreement is drafted and signed.

STEP #4

To support success of the placement, your local EK Employment office will monitor progress. A site visit will occur at least once during the placement. Other contact may occur by e-mail or phone.



FIND EK EMPLOYMENT OFFICES IN CRANBROOK, FERNIE, INVERMERE AND GOLDEN

We work daily to address local labour market needs. How can we help you?

